

Interlaken Town Planning Commission Meeting Minutes

Entity: Interlaken Town

Body: Interlaken Planning Commission

Subject: Business

Notice Title: Interlaken Town Planning Commission Meeting

Notice Type: Meeting

Event Start Date & Time: October 15, 2018 8:03 PM

Event End Date & Time: October 15, 2018 9:02 PM

Location: Town Pump House, 236 Luzern Drive

Description/Agenda:

1. **Call To Order.** Bob motioned the meeting call to order, Susanna Seconded. All voted aye
2. **Roll Call:** Susanna Littell, Chair; Elizabeth Hora, Vice-Chair; Bob Marshall, Alternate
3. **Presentations: None**
4. **Consent Agenda: None**
5. **Approval of 10/15/18 Agenda or Changes.** Elizabeth motions to approve, Bob seconds; all members vote aye to approve agenda.
6. **Approval of 7/17/18 and 9/24/18 Planning Commission Meeting Minutes.**
7. **Public Comment:**
Comments taken on land use topics not scheduled for a Public Hearing. Speakers please limit your comments to a few minutes. The Commission cannot act on items not listed on the agenda, so it may not be able to respond. Total time for public comments will be 10 minutes unless Commission agrees to extend.

George Talbot at 299 Interlaken Drive. Regarding fill dirt at the back of the property and the letter they received from the Town. He would like to finish the project and be in compliance. Bringing fill dirt in to level it and create a volleyball court and create a rock retaining wall on the south end. Littell recommends contacting Josh Call at Epic Engineering to create an application for a permit to cover the grading project. There are fees associated with grading permits, these fees compensate the Town's costs to review the project, road maintenance, and pay Epic for their services. Retaining walls will need detail submitted to Epic. Resident will have the contractor contact Josh Call and get the process started.

Terry Goodall at 255 Interlaken Drive. Regarding MAG's comments on the General Plan. She liked Bob Allen's comments about including 100% of the comments from the survey with no alteration (not even spelling and grammar checks). Appreciated also that Bob Allen brought up the Water Master Plan and would like to see a deeper discussion of the Town's water in the General Plan.

Question: How do we protect our open lands and open spaces from sale? Bob Marshall shares those same concerns. Mrs. Goodall highlights that open spaces are an essential part of our Town as written in the General Plan and would like some way to mention retention and protect of Open Spaces in our General Plan and beyond. Member Littell responded that Town code does not mention preservation of open space, but that PC is recommending that the Town Council look into code changes to preserve open space. Goodall recommended PC contact Wendy Fischer (and can provide contacts) who can explain open space codes to this body.

8. **Town Engineer – Epic Project Status Update.**
 - Lot#112 - Daines Property Project Status.

- Still working, he has one more week to completion
- Lot#115 – Howard Property Project Status.
 - No progress
- Lot# 218 – Frank Property Project Status.
 - No progress
- Lot# 11 - Sheldon Property Project Status
 - Progressing quickly
- Lot#12 - Southwick Property Project Status.
 - No permit yet
- Lot #43 – New - Gladwin Garage Project Status.
 - Permit was issued from Epic Engineering, Final drawings were received.
- Lot# 214 - Post Construction-related exposed graded areas concern
 - Letter will be sent to resident by the Town Clerk. Letter will inform resident that the area must be seeded.

9. General Plan Update.

- Discussion regarding draft General Plan comments received by the Mayor and Town Council during 10/15/18 Council Meeting
 - Marshall’s comments:
 - Part-time representation was removed from the General Plan and would like it added back in.
 - Liked what MAG was saying but didn’t necessarily agree with everything. He would like all questions and comments from the survey to be included.
- General Plan Public Comment Period and Planning Commission Public Hearing activities scheduling.
 - Given that more edits will occur following the discussion with MAG, Hora proposes that we move back the Public Hearing date to allow the public adequate time to review the document. Hora motions to approve changing the Public Hearing date to November 19 at 6pm with a regular PC meeting to follow. Littell seconded, all members voted Aye to approve.

10. Other Business. None

11. Action Item Update from Previous Meetings (6/6, 6/18, 7/17, 8/27, & 9/24 2018 minutes).

- TC would like to see a change in garden size that does not require permitting increased from 100 sq feet. Member Littell motions to recommend an increase in unpermitted garden size to 500 sq feet. Hora seconds the motion, all members voted in favor of recommending the change to the TC.
- Littell motions to move all other action item updates to a future meeting, Hora seconds; all members vote Aye in favor of the motion.

12. Adjournment. Littell motions to adjourn at 9:01p, Marshall seconds; all members vote Aye in favor of adjournment.