

Interlaken Town Council Regular Meeting Minutes
Tuesday, 08 January 2019, 6:34 PM – 8:06 PM
Town Pump House, 236 Luzern Rd., Midway, UT

1. Call to Order.

Mayor Simpkins called the meeting to order at 6:34pm.

2. Roll Call – Members Present:

Lisa Simpkins, Mayor
Chuck O’Nan, Council Member
Sue O’Nan, Council Member (arrived later)
Marge Bowen, Council Member
Greg Harrigan, Council Member

Bart Smith, Town Clerk was present

Tim Bywater, Town Attorney was present on the phone for the first part of the meeting

3. Presentations: None.

4. Public Comment.

Tasha Lingos, 311 Interlaken Drive. Tasha noted that the downhill residents on Interlaken Drive are getting extra snow piled up in front of their driveways and parking spots due to the way the road is being plowed. She requested that SuperDave plow differently so that the snow is distributed evenly between the uphill and downhill sides of the road.

5. Consent Agenda: None.

6. Approval of Agenda or Changes.

Motion: Council Member Harrigan moved to approve the agenda.

Second: Council Member Bowen seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Approval of 12/10/18 Council Regular Meeting Minutes

Motion: Council Member Sue O’Nan moved to approve the 12/10/18 council meeting minutes.

Second: Council Member Bowen seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. DPW Proposal – Epic Engineering

Epic Engineering prepared a proposal to work on two preliminary concept plans for design of a DPW site to relocate the town’s dumpsters. Details of the proposal are attached to these minutes.

The proposal estimates costs to be \$1500 for two preliminary designs, with a maximum of \$3000 to include redlines, concept changes, or corrections. The two design ideas are:

1-Expanding the current storage area by cutting into the hillside, installing retaining walls and providing a storm drain system to protect the source protection zone.

2-Utilizing the area above the existing pump house to grade out a new storage area.

Both these options would include a graded 20' by 30' paved area with proper drainage to protect the water source protection zone. This would be sufficient size to include a DPW accessory building if desired, in the future. Harrigan and Bowen both expressed their concern that we would be considering a DPW building at this time. Harrigan suggested we spend the money designing the pad for the dumpsters and design work for the backup generator for the pump house, not a building design. Chuck O'Nan noted that it would be expensive to lay asphalt sturdy enough to handle dump trucks.

Motion: Council Member Harrigan moved to approve funding of \$1500 to \$3000 for the design work for pad to house the dumpsters, and the pump house generator.

Second: Council Member Sue O'Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

9. Pump House Generator Project

Epic will do the preliminary design work for the generator pad.

10. Century Link Hi-Speed Internet

Simpkins noted that the Utah Broadband group will be holding a meeting next week. There may be funding available for expanding broadband into Interlaken. Simpkins is looking into working with Century Link to provide fiber optic to the town.

11. Reserve Studies – Roads and Water System

Smith contacted Wes Johnson regarding water and road reserve studies. Wes noted that it sounds like what we want is a “rate” study to ensure that we have enough reserves to cover future maintenance and improvement costs. Wes had several suggestions, which are summarized in notes attached to these minutes. Smith also contacted Epic Engineering, and Nick Jones from the USU LTAP Center. In summary, it seems the recommended approach to first assess the state of our roads by driving them and cataloguing areas that need work. Wes is willing to help with this. Nick Jones also offered us the services of engineering students, who are available during the summer months to do “pavement evaluations.” Our water masters recommended we hire an engineering firm, like Epic, to do a rate study for our water system. They also recommended Bowen and Collins. Smith will contact Epic to see if they feel they could do the rate study for the water system. Chuck noted that the life expectancy for PVC is 20-25 years. Our PVC is probably 10-11 years old.

12. General Plan Discussion

The planning commission will complete their revisions by 1/21/19. The council will discuss and approve at the next council meeting on 2/4/19.

13. Planning Commission – Epic Report and Building Status

Susanna Littel noted that there was little to report regarding active permits. The Epic report is attached to these minutes. The Howard portable toilet was removed from the road ROW. Littel will follow up with Epic to see if the Franks have adequately restored the disturbed slope adjacent to their lot. The town will not issue a CO or refund any deposits until this has been addressed.

14. FY2018 Late Water Payments

The council discussed two past due accounts for the FY2018 annual water billing – Lot 113, an undeveloped lot that currently owes \$957, including \$225 in late fees, and lot 062, which owes \$2,551.29 including overages and late fees. It was decided that the town would waive the late fees for lot 062 and reduce the overage fees to previous rates, if the lot owner pays their bill in full by this

year's due date, 3/1/19. The town will continue pursue payment from lot 113 and continue to add late fees.

15. FY2019 Water Billing

Smith presented a draft invoice for FY2019. Billing will go out by email and US mail next week.

16. Road Issues

Signage for the Bern Way Jung Frau intersection is still in progress. Additional roadwork will be postponed until the road reserve study is completed.

17. Previous Action Items

Bart Smith

- Submit Wasatch Wave ad for GP hearing, 1/7/19 at 6:30 pm. **Done.**
- Notify the town that we are not going ahead with the Comcast proposal. **Done.**
- Contact Trent and Brady to see if they can make a recommendation for someone to do a water system reserve study, or if they may be interested. **Done.**
- Contact Wes Johnson and Epic Engineering to find out how other communities conduct reserve studies for water systems and roads. Do they hire outside contractors or do they use their own engineers? **Done.**
- Discuss water fee collection strategies with Tim Bywater. **Done.**
- Have Epic certify the square footage of the BHR shared section of Interlaken Drive. We will use the current numbers.
- Contact Wes Johnson or the Midway CFO regarding the cost of resurfacing lower Interlaken Drive. **Done.**
- Complete Utah Money Management Report and submit to the state MMC. **Done.**

Lisa Simpkins

- Get 2 more bids for pump house backup power. **In progress.**
- Contact CenturyLink regarding high speed internet. **In progress.**
- Meet with Epic to discuss DPW proposal. **Done.**
- Meet with Jack Zenger to discuss future development plans. **Done.**

Chuck O’Nan

- Continue working with Peter and Brian to get bids for shoulder repair next spring. **In progress.** Will be part of the reserve study.

Tim Bywater

- Research funding sources for a DPW. **In progress.**

Susanna Littell

- Find out if the Franks reseeded the slope properly. **In progress.**
- Complete revisions to excavation and landscaping permit applications. **In progress.**

18. Other Business.

Smith noted that he got a call from the county tax assessor's office asking if Interlaken issues business licenses. The town does not issue licenses, and Smith told the assessor that business practices are very limited in Interlaken. The assessor agreed to keep Interlaken informed when it issues a new license.

19. Council Comments. None.

20. Adjournment

Council Member Harrigan moved to adjourn the meeting. Council Member Chuck O’Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:06PM.

The next Town Council meeting will be held on Monday, February 4th, at 6:30pm, at the Town Pump House, 236 Luzern Rd.