

InterlakenTown Budget
Fiscal Year Ending 6/30/2021

Version 01-Feb-2021 TC Amended		FY2019 Budget Actual 7/1/18- 6/30/19	FY2020 Budget Estimated 7/1/19-6/30/20	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21
1	General Fund (checking)			
2				
3	General Fund Revenue			
5	Annual Wasatch County Tax Assessment	\$ 79,042	\$121,187	\$118,000
6	Prior Year Assessments	\$0	\$0	\$0
7	Late Fees - Assessments (prior to FY2019)	\$0	\$0	\$0
8	1% State Sales Tax (estimate)	\$24,881	\$28,689	\$22,000
10	Interest Income	\$136	\$219	\$200
12	New Owner Transfer Fees	\$124	\$0	
13	B&C Road Tax (estimate)	\$18,605	\$20,068	\$18,408
14	Building App Town Admin Fees	\$900	\$0	\$0
15	Interlaken Drive RMA with BHR Agreement (20%)	\$0	\$0	\$1,200
15a	CARES Act Revenue			\$20,115
15b	Additional Grant Revenue			
15c	Miscellaneous Revenue			
15d				
16	Total General Fund Revenue:	\$ 123,689	\$170,163	\$179,923
17				
18	Transfers into General Fund			
19	Transfer from Building Fund (Application Fees for admin costs)	\$1,600	\$2,450	\$1,500
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$28,666	\$0	\$30,500
21	Transfer from Transportation Reserve Fund for Capital expenses	\$0	\$0	\$90,000
22				
23	Transfers out of General Fund			
26	Transfers into Transportation Reserve Fund			
28	Transfer of B&C Road Tax to Transportation Reserve Fund	(\$18,755)	(\$20,068)	(\$18,408)
29	Contribution to Capital Improvements in Transportation Reserve Fund	\$0	(\$40,000)	\$0
30	Transfers into Building Fund - Special Engineering Projects	(\$250)	\$0	\$0
31	Total Net General Fund Transfers:	\$11,261	(\$57,618)	\$103,592

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32				
33	General Fund - continued			
34				
35	General Fund Expenses			
36	Administrative Expenses			
37	Commission, Committee, Council Mtg Expenses	\$0	(\$32)	(\$1,200)
38	Town Clerk & Webmaster	(\$13,619)	(\$18,057)	(\$22,000)
39	Association Memberships	(\$509)	(\$509)	(\$489)
40	Web Hosting & IT Services (WIX, GoDaddy, Zoom, Dropbox, ViaSat, Calling Post)	(\$95)	(\$700)	(\$2,200)
40a	Town Council Equipment & Supplies	(\$393)	(\$425)	(\$200)
41	Meeting Advertising	(\$187)	(\$688)	(\$350)
42	Bookkeeping, Accounting & CPA fees	(\$6,293)	(\$8,662)	(\$13,000)
43	Bank Charges	(\$35)	\$0	
44	Town Attorney	(\$12,194)	(\$5,434)	(\$12,000)
44a	Attorney fees for BHR settlement/agreement	(\$13,109)	\$0	\$0
45a	Animal Control through Interlocal Agreement w/ Heber City	(\$1,177)	\$0	(\$1,500)
45b	Municipal Election Balloting & Noticing	\$0	\$0	\$0
46	Misc. Admin. Expenses	(\$254)	(\$370)	(\$100)
47	Insurance	(\$7,087)	(\$1,092)	(\$4,039)
48	Office Supplies (postage + supplies)	(\$525)	(\$1,141)	(\$700)
49	Building Inspector	\$0	\$0	
51	Additional Consulting Fees	\$0	(\$6,800)	(\$8,000)
51a	State Payroll (FY2018 only) and Federal IRS Taxes	(\$3,980)	(\$1,955)	(\$4,000)
51b	CARES Act - WCFD Fire Mitigation			(\$20,115)
51c				
51d				
52	Total Administrative Expenses:	(\$59,458)	(\$45,865)	(\$89,893)

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53				
54	Annual Road Maintenance and Repair Expenses from General Fund			
55	Annual Road Repair & Maintenance	(\$11)	(\$2,038)	(\$18,000)
56	Additional Contract Services	(\$6,241)	(\$6,564)	(\$8,000)
56a	Road Signage	(\$859)	(\$2,133)	(\$2,000)
57	Contract Service (Snow Removal)	(\$32,500)	(\$35,000)	(\$39,500)
58	Supplies - Salt, Sand, etc	(\$3,300)	(\$2,550)	(\$3,500)
58a	Annual Fire Mitigation Expenses			
58b	Brush Removal and other Wildfire Mitigation			(\$30,000)
59	Annual Road Capital Improvement Expenses			
60	Capital Investment in Roads	\$0	(\$10,000)	(\$30,000)
60a	DPW Expenses			
60b	DPW Site Construction - Capital Investment	\$0	\$0	(\$60,000)
60c	Annual DPW Site Maintenance Expenses	\$0	\$0	\$0
61	Total Road Maintenance, Capital Improvements, Fire & DPW Expense	(\$42,912)	(\$58,285)	(\$191,000)
62				
65	Total General Fund Expenses:	(\$102,370)	(\$104,150)	(\$280,893)
66				
67	Increase/Decrease in General Fund Balance	\$32,581	\$8,395	\$2,622
68				
70	Transportation Reserve Fund (savings)			
71				
72	Transportation Reserve Fund Revenue			
73	Estimated Interest	\$253	\$218	\$220
73a	Revenue From BHR Settlement	\$33,000	\$0	\$0
73b	Revenue from Federal & State Transportation System Grants			\$0
74	Total Transportation Reserve Fund Revenue:	\$33,253	\$218	\$220
75				
76	Transfers into Transportation Reserve Fund			
77	Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund	\$18,755	\$20,068	\$18,408
78	Transfer from General Fund for Capital Improvement Reserves	\$0	\$40,000	\$0
80	Transfer from Building Fund of Road Impact Fee	\$8,750	\$10,000	\$7,500
81				
82	Transfers out of Transportation Reserve Fund			
83	Transfer to General Fund for Transportation Capital Expenses	\$0	\$0	(\$90,000)
84	Total Net Transportation Reserve Fund Transfers:	\$27,505	\$70,068	(\$64,092)
85				
86	Incr/Decr in Transportation Reserve Fund Balance	\$60,758	\$70,286	(\$63,872)
87				

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88	Water Revenue Fund (checking)			
89				
90	Water Revenue Fund Revenue			
92	Annual Water Utility Base Usage Fee	\$162,247	\$167,253	\$173,000
93	Interest Income	\$190	\$100	\$100
95	Charge for Services: Metered Water (overages)	\$10,337	\$5,370	\$4,000
95a	Water Connect Fee (Direct Deposit)		\$0	
95b	Water Billing Late Fees	\$400	\$225	\$150
95c	New Owner Transfer Fees	\$250	\$600	\$450
95d				
95e				
96	Total Water Revenue Fund Revenue:	\$173,423	\$173,548	\$177,700
97				
98	Transfers into Water Revenue Fund			
100	Transfer from Building Fund (Water Connect Fees)	\$400	\$200	\$1,500
101	Transfer from Bond Sinking Fund for current year Water Bond payme	\$77,889	\$78,626	\$78,382
102	Transfer from Water System Reserve Fund for Capital Improvements	\$0	\$0	\$116,000
103				
104	Transfers out of Water Revenue Fund			
105	Transfer to Water System Reserve Capital Fund	(\$7,770)	(\$50,000)	\$0
106	Transfer to General Fund	(\$403)	\$0	\$0
107	Transfer to Bond Sinking Fund - Next Year's Bond Payment	(\$78,678)	(\$78,382)	(\$78,382)
108	Transfer to Water System Capital Facilities Replacement Reserve Acct		\$0	
109	Transfer to General Fund for 50% of Administrative expenses	(\$28,263)	\$0	(\$30,500)
110	Total Net Water Revenue Fund Transfers:	(\$36,825)	(\$49,556)	\$87,000
111				

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111a	Water Revenue Fund - continued			
111b				
112	Water Revenue Fund Expenses			
113	Bond Payment			
114	Water Bond Payment, due annually in January	(\$77,889)	(\$78,626)	(\$78,382)
115	Operating Expenses			
116	Payroll - Water Masters	(\$12,522)	(\$14,359)	(\$21,600)
117	Meter Repair/Replacement, Water System Equipment, Supplies	(\$6,504)	(\$838)	
118	Chemicals & Monitoring	(\$604)	(\$2,200)	(\$3,000)
119	Telemetry System Operating Costs	(\$1,127)	\$0	(\$1,127)
120	Water Share Fee, Education, etc.	(\$13)	\$0	(\$375)
121	Gas Heat	(\$475)	(\$579)	(\$500)
122	Electricity	(\$6,377)	(\$5,970)	(\$6,000)
123	Payroll Taxes - Water Masters	(\$1,356)	(\$3,714)	(\$3,000)
123a	Workman's Comp Insurance for Water Masters	(\$192)	(\$8)	(\$1,069)
123b	Misc. Water Expenses	(\$1,279)	(\$971)	(\$1,000)
123c				
123d				
123e	Capital Investment in Water System			
123f	Purchase of Generator and Installation	\$0	(\$3,515)	(\$71,000)
123g	Pump Replacements, Telemetry System, Meter Upgrades	(\$1,200)	(\$15,376)	(\$45,000)
124	Repair and Maintenance			
125	Additional Contract Services - Tank Main., Rate Studies, Consults	\$0	(\$1,200)	(\$5,000)
126	Annual Generator Maintenance	\$0	\$0	(\$1,200)
126a	General Water System Maintenance & Repair	\$0	(\$4,117)	(\$5,000)
127	Total Water Revenue Expenses:	(\$109,538)	(\$131,473)	(\$243,253)
128				
129	Increase/Decrease in Water Revenue Fund Balance	\$27,060	(\$7,481)	\$21,447
130				

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131	Water Bond Sinking Fund (money market)			
132				
133	Water Bond Sinking Fund Revenue			
134	Estimated Interest	\$385	\$342	\$400
135	Total Water Bond Sinking Fund Revenue:	\$385	\$342	\$400
136				
137	Transfers into Water Bond Sinking Fund			
138	Transfer from Water Revenue Fund	\$78,678	\$78,382	\$78,382
139				
140	Transfers out of Water Bond Sinking Fund			
141	Transfer to Water Revenue Fund to pay current year bond	(\$77,889)	(\$78,626)	(\$78,382)
141a	Transfer to Water Reserve Fund to close out account			
142	Total Net Water Bond Sinking Fund Transfers:	\$789	(\$244)	\$0
143				
144	Increase/Decrease in Water Revenue Bond Sinking Fund Balance	\$1,174	\$98	\$400
145				
146	Water Reserve Fund (savings)			
147				
148	Water Reserve Fund Revenue			
149	Interest Income	\$643	\$481	\$100
150	Revenue from Federal & State Water System Grants			\$57,600
151	Total Water Reserve Fund Revenue:	\$643	\$481	\$57,700
152				
153	Transfers into Water Reserve Fund			
154	Trfr from Water Revenue Fund to Capital Facilities Replacement Reserves	\$7,770	\$50,000	\$0
154a				
159				
160	Transfers out of Water Reserve Fund			
161	Transfer to Water Revenue Fund for Capital Improvements	\$0	\$0	(\$116,000)
162	Total Net Water Reserve Fund Transfers:	\$7,770	\$50,000	(\$116,000)
163				
164	Increase/Decrease in Water Reserve Fund Balance	\$8,413	\$50,481	(\$58,300)
165				

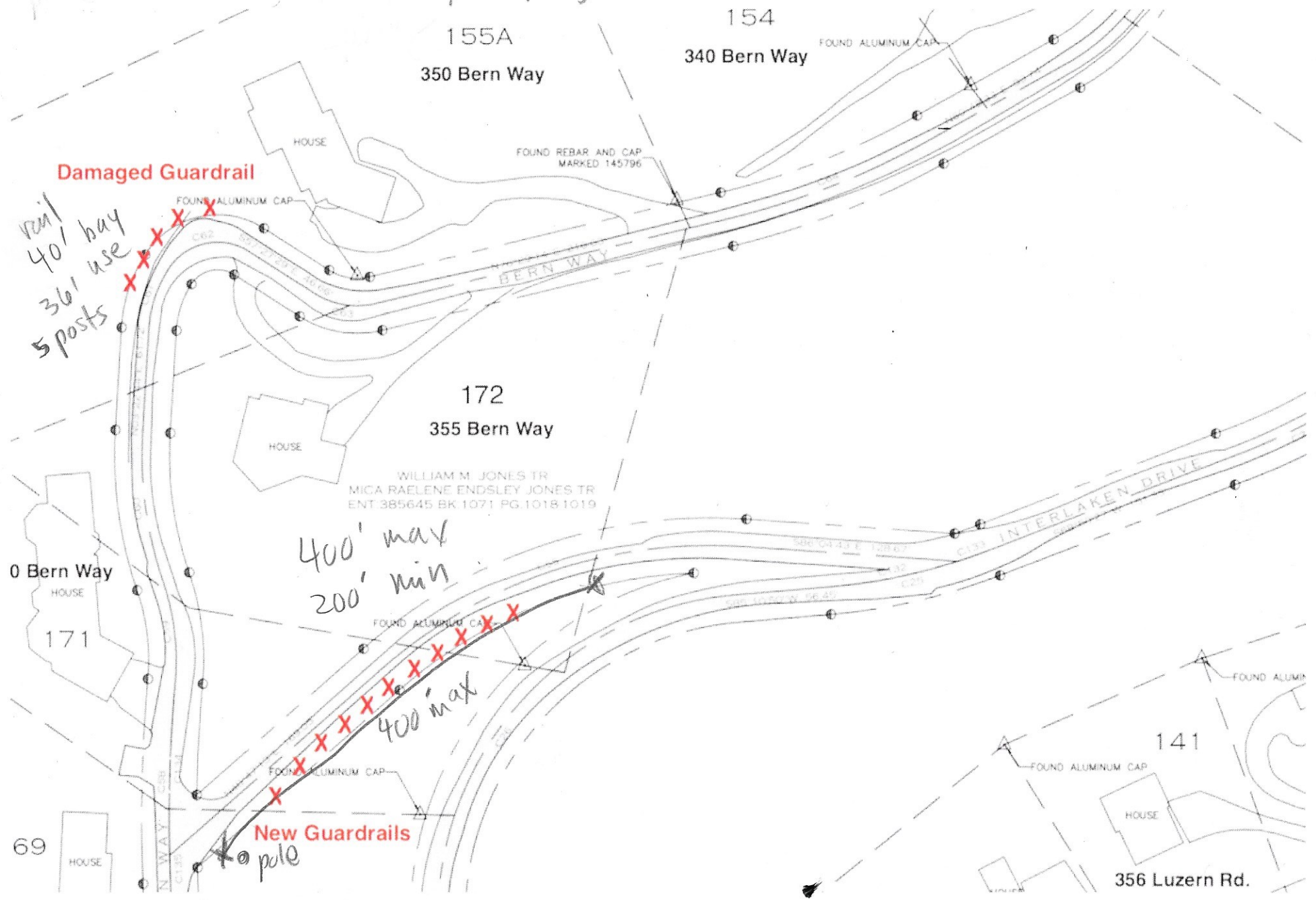
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166	Building Fund (checking)			
167				
168	Building Fund Revenue			
168a	Interest Income	\$71	\$115	\$100
169	Building Permit Application Fees	\$1,600	\$2,450	\$2,250
170	Water Connect Fees	\$400	\$200	\$1,500
171	Road Impact Fees	\$8,750	\$10,000	\$7,500
172	Damage Deposits - Refundable	\$10,000	\$22,500	\$7,500
173	Completion Deposits - Refundable	\$6,000	\$12,000	\$4,500
173a	Plan Review & Inspections (Town Engineer)	\$10,953	\$22,845	\$18,000
173b	Variance Application Fees	\$0	\$250	\$0
174	Total Building Fund Revenue:	\$37,774	\$70,360	\$41,350
175				
176	Transfers into Building Fund			
177	Transfer from General Fund - Special Engineering Projects	\$250	\$0	\$0
178				
179	Transfers out of Building Fund			
180	Transfer to General Fund - Building Permit Application Fees	(\$1,600)	(\$2,450)	(\$1,500)
181	Transfer to Water Revenue Fund - Water Connect Fees	(\$400)	(\$200)	(\$1,500)
182	Transfer to Transportation Reserve Fund - Road Impact Fees	(\$8,750)	(\$10,000)	(\$7,500)
183	Total Net Building Fund Transfers:	(\$10,500)	(\$12,650)	(\$10,500)
184				
185	Building Fund Expenses			
187	Refunds of Damage Deposits	(\$2,500)	(\$13,500)	(\$5,000)
188	Refunds of Completion Deposits	(\$1,500)	(\$14,510)	(\$3,000)
188a	Plan Review & Inspections (Town Engineer)	(\$10,366)	(\$27,406)	(\$18,000)
188b	Additional Contractual Services (Town Engineer)	\$0	\$0	(\$1,000)
188c	Plan Review by Planning Commission			(\$750)
189	Total Building Fund Expenses:	(\$14,366)	(\$55,416)	(\$27,750)
190				
191	Increase/Decrease in Building Fund Balance	\$12,908	\$2,294	\$3,100
194				

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195	Fiscal Year Net Increase/Decrease for all Funds			
196				
197	Fund Name	FY2019 Budget Actual 7/1/18- 6/30/19	FY2020 Budget Estimated 7/1/19-6/30/20	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21
199	General Fund (checking)	\$32,581	\$8,395	\$2,622
200	Transportation Reserve Fund (savings)	\$60,758	\$70,286	(\$63,872)
201	Water Revenue Fund (checking)	\$27,060	(\$7,481)	\$21,447
202	Water Bond Sinking Fund (money market)	\$1,174	\$98	\$400
203	Water Reserve Fund (savings)	\$8,413	\$50,481	(\$58,300)
204	Building Fund (checking)	\$12,908	\$2,294	\$3,100
205	Total Fiscal Year Increase/Decrease	\$142,894	\$124,073	(\$94,603)
206				
207	Fiscal Year Revenue, Transfers, Expenses, Net Increase/Decrease			
208				
209		FY2019 Budget	FY2020 Budget	FY2021 Budget
210		06/30/19	06/30/20	06/30/21
211	Budget Category	Actual	Estimated	Proposed
212	Revenues	\$369,168	\$415,112	\$457,293
213	Net Transfers between funds	\$0	\$0	\$0
214	Expenses	(\$226,273)	(\$291,039)	(\$551,896)
215	Ending Increase/Decrease	\$142,894	\$124,073	(\$94,603)
216				
217	Projected Year-End Balances			
218		FY2019 Ending Balance	FY2020 Ending Balance	FY2021 Ending Balance
219		06/30/19	06/30/20	06/30/21
220	Fund Name	Actual	Projection	Projection
221	General Fund (checking) *2681	\$ 87,343	\$ 95,738	\$ 98,360
222	Transportation Reserve Fund (savings) *4574	\$ 165,582	\$ 235,868	\$ 171,996
223	Water Revenue Fund (checking) *1520	\$ 64,393	\$ 56,912	\$ 78,359
224	Water Bond Sinking Fund (money market) *1058	\$ 159,858	\$ 159,956	\$ 160,356
225	Water Reserve Fund (savings) *1330	\$ 188,204	\$ 238,685	\$ 180,385
226	Building Fund (checking) *1678	\$ 39,482	\$ 41,776	\$ 44,876
227	Total of Ending Balances	\$ 704,862	\$ 828,935	\$ 734,332

Project - 3-4 days Springtime



Shane Mang mobile: 801 669 1643
 NRGY Builders office: 435 315 0199

Subject: Dumpster Violation Enforcement
Date: Wednesday, January 13, 2021 at 7:02:19 PM Mountain Standard Time
From: Bart Smith <interlakenclerk@gmail.com>
To: O'Nan: Chuck S181 Grp B <conan@promontoryclub.com>, Sue Onan <smonan333@gmail.com>, Bowen: Marge S175 Grp A <margebowen@gmail.com>, Greg Harrigan <interlaken.mayor@gmail.com>, Justin Hibbard <justinrhubbard@gmail.com>
Attachments: Re- Pump House Security System Proposal Revisited.eml, Pump House Security System Proposal Revisited.eml

Hi All-

I spoke with Tim Bywater today about our enforcement options for dumpster misuse. We have two options for enforcement – civil violations and criminal violations.

Civil violations would be difficult to enforce – the burden of enforcement would fall entirely on the town. We'd really have difficulty with out-of-town offenders, and would carry the burden of locating, noticing, and fining abusers.

Criminal violations would be handled by Wasatch County Sheriff and the county prosecutor. This is a fairly common practice for SSDs and other entities that want to restrict usage of dump sites and recycling bins, but don't have an enforcement arm (sheriff or police) and don't want to hire an attorney to prosecute. The enforcement arm (eg Wasatch County sheriff) and the prosecuting attorney receive the evidence from the town, including photos, license plate numbers, video footage, and witness testimony, and based on the town's ordinances, will issue a summons if deemed appropriate, prosecute, and fine the offender. Typically the town and the prosecutor's office will share the revenue from the fines. Crimes of this sort are considered misdemeanors. The fine schedule I sent to Tim is well within the maximum misdemeanor fines allowed by state law.

I understand that this still places the burden of proof on the town – we have to take photos, review surveillance footage, etc. But if we hand off the enforcement to the county, we don't have to hire a lawyer or issue citations. Tim thought that Wasatch County would support this process, given that we would implement a revenue share with them. I would also note that if we catch someone in the act, eg a contractor dumping waste in the dumpster, we have some recourse, besides admonishing them. Really, this is a way to discourage behavior, and after a couple prosecutions, the word would get out. This is typical according to Tim.

I also asked Tim about our new site – as it's on Zenger's land, but was granted through easement. He said that this would be considered town property, and suggested we post signage to that effect. It would be subject to our ordinances. Besides dumpster misuse, it may be possible to cite trespassers, but I don't think this is what we need to do.

Tim will do a bit more research – his firm has a draft ordinance that serves this purpose. He will also reach out to the Wasatch County sheriff and prosecutor's office to gauge their interest. I think we will want to proceed with this approach, if not for our current dumpster, then for the relocated dumpsters. I think the new site will really encourage abuse as it sits closer to BHR and Valais. As I've seen with some park dumpsters, I can envision people leaving their used mattresses, appliances, yard waste, etc, as soon as they are discovered.

Let me know what you think, and whether you want to reconsider installing outside cameras at the dpw site. I've attached the two emails that describe the different system options.

In summary, the indoor pumphouse security system bids are:

- Option E included inside video monitoring, DVR recording, remote door lock/unlock, hi/low temp sensing, and motion detection monitoring.
- Option F included the Option E installation without a camera and recorder. This is really just an add-on bid, a breakout cost (as you'll see below)
- Option F plus Option G is equivalent to Option E (same overall features) but has added security through hardwiring to the cameras.
- You already agreed to the Option F plus G installation, which will cost \$2,048 plus \$43 per month.

There would be additional costs for water level sensing in the pump pits, and CO monitoring.

If you want to add the 3 outside cameras, including a license plate reader, you would add \$6800 to the cost of option F, and a small monthly increase.

So for all the inside pumphouse features plus the outside cameras, total cost would be $\$6800 + \$550 = \$7350$ and \$47/month for monitoring.

There would be additional costs for installing outside mounts for the cameras, and wiring power to them.

Bart Smith
Interlaken Town Clerk
(435) 565-3812

