

Interlaken Town Planning Commission Meeting Minutes

Monday, April 16, 2018, 6:00 PM – 7:00 PM

Town Pump House, 236 Luzern Rd., Midway, Utah

- 1. Call to Order** – Susanna Littell called meeting to order at 6:10 PM
- 2. Roll Call** – Members Present –
Susanna Littell, Planning Commission Chair
Bob Marshall, Planning Commission member Alternate, via phone
Absent – Elizabeth Hora-Cook, Planning Commission, Vice Chair
- 3. Presentations:** Paul Brown, Greg & Jane Clower, 332 Jungfrau Hill (lot 174). Presented information regarding the set backs for their lot, variance from Wasatch County for setbacks. Planning Commission clarified the Road Right of Way, setbacks from State Land and recommended they obtain a letter from the State Park approving a zero-foot setback, and file paper work for a variance to the Town of Interlaken Appeal Authority and referred to forms on the Town website.
- 4. Consent Agenda:** None.
- 5. Approval of Agenda or Changes:**
Motion: Planning Commission Member Littell moved to approve the amended agenda. Second: Planning Commission Member Marshall seconded the motion.
Discussion: no discussion vote: The motion was approved with the Commission Members unanimously voting Aye.
- 6. Approval of 3/28/18 Planning Commission Meeting Minutes:**
Motion: Planning Commission Member Marshall moved to approve the amended agenda. Second: Planning Commission Member Littell seconded the motion.
Discussion: no discussion vote: The motion was approved with the Commission Members unanimously voting Aye.
- 7. Public Comment:**
Comments taken on land use topics not scheduled for a Public Hearing. Speakers please limit your comments to a few minutes. The Commission cannot act on items not listed on the agenda, so it may not be able to respond. Total time for public comments will be 10 minutes unless Commission agrees to extend.

No public comment
- 8. Town Engineer – Epic Project Status Update:**
 - Open/New Building Permit Status
 - No update provided by Epic Engineering
 - Howard property issues discussion, advised Epic to re-inspect
 - Lot# 112 (Daines Property) Building Permit Drawing Submission Review and Comments/Recommendation by the Planning Commission.
 - Missing some information, sent back to Epic for re-review

9. Maximum Building Height:

Based on input from 12/11/17 public hearing, the Planning Commission will discuss proposal to maintain two (2) rules regarding maximum building height (one for sensitive lands with an average slope > 25% and one for land with an average slope < 25%), but propose simplifying the sensitive land language in the Town Ordinance to eliminate confusion. The proposed Building Height Ordinance language change will then be posted for 30-day public comment. Public comments will be taken into consideration in the next Planning Commission meeting and a final recommendation made for Town Council consideration.

Tabled to next meeting, have proposed language for the recommendation to Town Council with notice to the public for a 30 day public comment.

10. General Plan Update:

General Plan Task Force finishing, w/ Commission review & recommendation to the Town Council.

11. Other Business: None

12. Action Item Update from Previous Meeting (see 3/28/18 minutes):

Deferred to next meeting.

13. Adjournment:

Motion: Planning Commission Member Marshall moved to adjourn the meeting. Second: Planning Commission Member Littell seconded the motion. Discussion: no discussion vote: The motion was approved with the Commission Members unanimously voting Aye.

Meeting Minutes submitted by Lisa Simpkins, Mayor, Town of Interlaken, UT.