

From: Interlaken Clerk <interlakenclerk@gmail.com>
Date: Thursday, April 25, 2024 at 9:39 AM
Subject: NOTICE: Building Projects in Interlaken

Hi All-

I've had questions about building and remodeling in town, so I'd like to remind you all that there is information on our website regarding building requirements in town:
<https://www.town-of-interlaken.com/building>

Most remodels require a building permit, but I'm providing a "general" list of exceptions to our permit requirements. If you have questions about whether you need a permit, please contact me or the Interlaken Planning commission.

Exceptions that don't require a permit generally include:

- Single story detached accessory buildings less than 200 square feet.
- Fences less than 6 feet high. Note that chain link fences are not allowed in town.
- Retaining walls less than 4 feet in height .
- Finish work such as painting, tiling, carpeting, cabinets, etc.
- Minor electrical, mechanical, or plumbing repairs.
- Reroofing projects, providing roofline or total square footage doesn't change, and no there are no structural changes.
- Replacing exterior siding or windows, exterior painting, gutter replacement provided there are no structural changes or changes to the building envelope.
- Water heater replacements, air conditioning & furnace replacements .
- Kitchen appliance replacements.
- Construction activities disturbing less than 200 square feet of land and surface area .
- Residential landscaping and gardening activities disturbing less 100 square feet of land surface area.

Note that any significant changes made within the town's 33-foot right of way require that you contact the town for approval, and submit a signed "Encroachment Agreement," which is also available on the town's website. This would include, but not be limited to, placing rocks, walls, signage, lights, asphalt surfaces, trees, or any type of structure within the road right of way.

The town is concerned about traffic, debris, and parking violations created by non-permitted building activity. You are required to submit an agreement for any non-permitted project that could have the following impacts:

- Increase in traffic, especially trucks, trailers, and heavy equipment
- Additional parking on roadways from contractors
- Creation of waste materials and debris, especially in cases where a dumpster is required

If your unpermitted project impacts the town in any of these manners, you'll need to complete and submit the "Non Permitted Projects Agreement" provided on the town's website.

Complete the agreement and return it to the town clerk/administrator via email or in person.

Thanks for your cooperation,
Bart Smith
Interlaken Town Administrator
(435) 565-3812