

INTERLAKEN TOWN, UTAH
GRAMA REQUEST FEES
October 1, 2018

RESOLUTION NO. 2018-10-01A

A RESOLUTION ESTABLISHING GOVERNMENT ACCESS AND MANAGEMENT
ACT (GRAMA) FEES

WHEREAS, Interlaken Town is burdened by administrative costs associated with fulfilling Government Access and Management Act (GRAMA) requests; and

WHEREAS, Interlaken Town is within its rights to charge a fee for such purposes;

NOW, THEREFORE, it is hereby RESOLVED, that the Town Council of Interlaken, Utah, establishes the following fees for GRAMA requests:

Paper Copies provided by the town: \$.10 per page. Double-sided copies shall be charged as two pages.

Copies retrieved from Utah State Archives or other storage facility. In addition to the copy fee, the requester must pay actual cost for staff time and mileage (computed using the current official federal standard mileage rate).

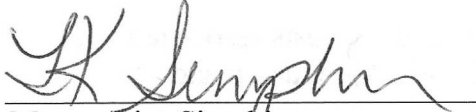
Compiling Documents in a form other than that normally maintained by the Town, pursuant to U.C.A. 63G-2-203 (2008). In the event the Town compiles a record in a form other than that normally maintained by the Town, the actual costs under this section may include the following:

- (a) (i) the cost of staff time for compiling, formatting, manipulating, packaging, summarizing, or tailoring the record either into an organization or media to meet the person's request;
 - (ii) the cost of staff time for search, retrieval, and other direct administrative costs for complying with a request; and
 - (iii) in the case of fees for a record that is the result of computer output other than word processing, the actual incremental cost of providing the electronic services and products together with a reasonable portion of the costs associated with formatting or interfacing the information for particular users, and the administrative costs as set forth in Subsections (i) and (ii).
- (b) An hourly charge under this section may not exceed the salary of the lowest paid employee who, in the discretion of the custodian of records, has the necessary skill and training to perform the request.
- (c) Notwithstanding Subsections (a) and (b), no charge may be made for the first quarter hour of staff time.

Fee Waiver for Public Benefit. The Town may fulfill a record request without charge if it determines that: releasing the record primarily benefits the public rather than a person; the individual requesting the record is the subject of the record, or an individual specified in U.C.A. Subsection 63G-2-202(1) or (2); or the requester's legal rights are directly implicated by the information in the record, and the requester is impecunious.

APPROVED AND ADOPTED this 1st day of October, 2018.

TOWN OF INTERLAKEN



Mayor: Lisa Simpkins

(Seal)

ATTEST:



Town Clerk: Bart Smith

