

Interlaken Town Planning Commission Meeting Minutes

Entity: Interlaken Town

Body: Interlaken Planning Commission

Subject: Business

Notice Title: Interlaken Town Planning Commission Meeting

Notice Type: Meeting

Event Start Date & Time: October 24, 2018 5:20 PM

Event End Date & Time: October 24, 2018 5:26 PM

Location: Town Pump House, 236 Luzern Drive

Description/Agenda:

1. **Call To Order.** Elizabeth motioned the meeting call to order, Susanna Seconded. All voted Aye
2. **Roll Call:** Susanna Littell, Chair; Elizabeth Hora, Vice-Chair
3. **Presentations:** None
4. **Consent Agenda:** None
5. **Approval of 10/24/18 Agenda or Changes.** Yes, no changes proposed.
6. **Approval of 9/24/18 Planning Commission Meeting Minutes.** Postponed to next regular PC meeting
7. **Public Comment:** None
Comments taken on land use topics not scheduled for a Public Hearing. Speakers please limit your comments to a few minutes. The Commission cannot act on items not listed on the agenda, so it may not be able to respond. Total time for public comments will be 10 minutes unless Commission agrees to extend.
8. **Town Engineer – Epic Project Status Update.**
 - Lot# 29 – McNaughton Property (308 Interlaken Dr.) – Deck & Window Remodel Project - Building Permit Request. Project building permit drawings were reviewed by Planning Commission and 4 minor issues were identified and comments were provided to the property owner to address on 10/24/18. Susanna motioned to recommend conditional approval of this Building Permit to the Town Council at their next regular meeting (11/5/18) pending receipt of the revised plans that satisfactorily address all 4 comments for this project. Elizabeth seconds this motion. All say Aye
 - Lot# 60 – Talbot Property (299 Interlaken Dr.) Volleyball Court Project - Building Permit Request. Project building permit drawings were reviewed by Planning Commission and several minor issues were identified. Comments will be provided to the property owner to address on 10/24/18. Susanna motioned to recommend conditional approval of this Building Permit for (grading and stabilizing rock wall placement only) to the Town Council at their next regular meeting (11/5/18) pending receipt of the revised plans that satisfactorily address all comments for this project. Elizabeth seconds this motion. All say Aye
9. **General Plan Update.** Postponed to the next regular Planning Commission meeting.
10. **Other Business.** None
11. **Action Item Update from Previous Meetings (6/6, 6/18, 7/17, & 8/27, 2018 minutes).**
Postponed to the next regular Planning Commission meeting.
12. **Adjournment.** Littell motions to adjourn at 5:26pm, Elizabeth seconds; all members vote Aye in favor of adjournment.