

**Minutes of the Interlaken Town Council Regular Meeting
Monday, 6 March 2017, 6:30 PM
Town Pump House**

1. Call to Order.

Mayor Simpkins called the meeting to order at 6:41pm.

2. Roll Call – Members Present:

Lisa Simpkins, Mayor
Sue O’Nan, Council Member
Chuck O’Nan, Council Member
Greg Harrigan, Council Member
Scott Neuner, Council Member (arrived late)

Bart Smith, Town Clerk, present
Joe Santos, Epic Engr.; Jim Mc Casland, Water Master; Renee Burkley were also present

3. Presentations: None.

4. Public Comment: None.

5. Consent Agenda: None.

6. Approval of Agenda or Changes.

Motion: Council Member Harrigan moved to approve the agenda.

Second: Council Member Sue O’Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Approval of 02/02/17 Regular Meeting Minutes.

Motion: Council Member Sue O’Nan moved to approve the 2/02/17 meeting minutes.

Second: Council Member Harriagan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Water Rights Issue (Joe Santos – Epic).

The Epic bid for researching the water rights and researching state funding options for water system improvements was quoted as \$2900. Currently, the town does not qualify for State grants because our water charges are below the Maximum Monthly Affordable Water Bill, which Epic calculates as \$86.56. Our current rate is \$63. It would be possible to increase our monthly water fee to qualify for these grants, but it was decided to table any discussion about the grants until we decide how to proceed with our assessment/taxation policy.

9. Hi Neighbor Group (Renee Burkley).

Renee spoke about the “Hi Neighbor Group” program used to welcome new residents. The council supports the idea of this program. It was also discussed whether the town should publish a directory with contact info for the Interlaken lot owners. Smith will send an email inviting participation in the directory from lot owners. A listing would be optional and selective (eg residents could list their email and not their phone#). Smith also agreed to alert Renee when someone new moves into town. The council also discussed the value of using a “calling post” to alert people in case of emergencies. Other discussion included holding public events like a potluck or July 4th party, having a sign for posting town activities, and whether we should announce new residents in the newsletter.

10. Telemetry System Issues (Mac).

A contractor, Bill Cox, installed an upgrade to the telemetry system for our water system last year. The system is not working and despite 2 weeks of attempts, Bill Cox has not answered Mac's calls or texts. Without a working telemetry system, Mac cannot judge whether the pumps are turning on when they need to. As a result he has to visit the pump house and the tanks to inspect water levels on a regular basis. This is not acceptable. Bill Cox has not been paid for his work. It was decided to research other contractors that could fix the system. One vendor, Pump Control, presented a bid to replace the system for \$10K. Preferably the town would get 3 bids for this work. Santos will provide some names of vendors to get some bids.

11. Howard Construction Site Issues (Greg H).

This site still does not have toilet facilities, a dumpster, or silt fencing. Epic will notice them and issue a stop work order unless these requirements are met. Epic also agreed to notice all sites of this requirement. Santos noted that the Wilson house has a functioning toilet and a trash dispenser so they are in compliance.

12. Owner/Builder Code (Planning Commission)

Smith noted that there is a state form that is required for an owner/builder to work in Utah. This requirement is enforced by the entity issuing a permit. If not enforced by the town, the state could go after us. The PC wants to add language to Title 9 requiring this form be submitted by owner/builders. Both Wilson and Connor would be required to submit this form. The council agreed that the PC should modify the following in title 9: clarify the language requiring all owner/builders to obtain a building permit and add language requiring them to submit the state owner/builder form.

13. Burgi Hill Ranches Update (Lisa)

Simpkins presented a letter and a summary of funds owed by the BHR residents. The council discussed whom the letter should be sent to. The current name on the letter, drafted by Greg Cropper, is a third party that manages the HOA. Smith will contact Cropper and have him determine whom the letter should be sent to.

14. Assessment Issue – potential conflict with Utah Law (Lisa-Bywater)

Simpkins spoke with Tim Bywater and was counseled that the town's collection of assessments for road maintenance is in conflict with Utah state law. Water, as a utility, can be collected through an assessment, but road funds must be collected as a tax. The county determines the mil rate and we can collect the tax ourselves. Simpkins will research what needs to be done to set this up with the county. We need to figure this out by the end of May.

15. Financial Matters (Bart)

Smith presented the latest financial reports via email prior to the meeting. In summary, the town has collected \$205,688 of this year's assessment from a total billing of \$221,244. There are currently 13 lot owners with outstanding balances. The council discussed Beth Overhuls' account and agreed to a payment plan.

Smith also presented the Interlaken Town 2017 2nd Quarter Financial Report. The council reviewed the report and agreed that it is acceptable and in line with our current spending priorities.

16. Status on Previous Action Items from 02/02/17 Meeting (refer to 2/2/17 minutes).

- Harrigan – take over responsibility for tagging illegally parked cars, and pass this responsibility onto another council member when appropriate. **(done)**
- Road Committee – look into acquiring more no parking signs with winter restriction posted. **(Chuck O’Nan will investigate)**
- Simpkins – call Heber Valley Towing and ensure proper response to our calls for a tow. **(done)**
- Simpkins – contact Tim Bywater and get his opinion on the following issues: **(We will be in compliance if we follow our own code. We need to find a hearing officer.)**
 - 1) Enforcement of our code regulating barking dogs and other public nuisances – what are our legal options?
 - 2) Enforcement of our parking ordinances and our towing policy.
 - 3) Enforcement of our ordinance against abandoned vehicles.
 - 4) Enforcement of fines against leaving debris in the road.
- Smith – contact Tasha Lingos regarding her complaint about the barking dogs. **(done)**
- Harrigan – establish a class A, B, C fine schedule. **(no action)**
- Smith – send out a newsletter covering the topics discussed in this meeting and email Renee regarding her Hi Neighbor Meeting. **(done)**
- Harrigan – contact Chris Pendleton to see if the State is willing to give us a spot for our dumpsters. **(no action)**
- Simpkins – call the dumpster company to see how much a 3rd pickup would cost. **(waiting to hear back).**
- Simpkins – follow up with BHR claim. Contact Mayor Bonner regarding an Interlaken road coalition. **(in progress)**

17. Other Business.

Franchise agreements – Smith will contact Questar and HL&P to find out if the agreements are done. Simpkins will contact Midway Sewer to begin an agreement.

Top Job road repair – Top Job has given the town a quote for cold patching holes (\$1200). Chuck O’Nan will contact them and have them begin the work.

The TC would like the PC to make developing landscaping/excavating guidelines a priority for this spring.

Simpkins noted that there are plans for a recreation center on River Road. They are asking for a land use change – this is something we should pay attention to.

Don Miller’s letter regarding the complaint for running a boarding house. The TC decided there was no need to respond.

18. Public Comment. None.

19. Council Comments. None.

20. Action Items from this meeting.

Bart – send an email inviting residents to list contact information in an Interlaken Directory.
Contact Questar and HL&P regarding franchise agreements.
Contact the PC and have them prioritize landscaping/excavating guidelines.
Contact Cropper for Hearing Officer recommendations.

Lisa – contact Wasatch County to set up a tax schedule for our road system.
Forward completed BHR docs to Cropper and have him determine who it should be sent to.

Epic – provide contacts for contractors to do telemetry system repairs.
Contact all builders and remind them of site requirements.

Chuck O’Nan – contact Top Job to start asphalt repairs.

Sue O’Nan – contact Lane to gauge interest in becoming our hearing officer.

21. Adjournment.

Council Member Neuner moved to adjourn the meeting. Council Member Chuck O’Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:28 PM.